



**CITY OF ANDERSON**

1887 Howard Street • Anderson, CA 96007  
Phone (530) 378-6626 • Fax (530) 378-6629

**BUSINESS LICENSE APPLICATION**

Please Check One

New Application

Change of Owner

Change of Address

Change of Business Name

Home Occupation

**• FOR CITY ONLY •**

BUSINESS LICENSE NO. \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_

LICENSE TAX \$ \_\_\_\_\_

TOTAL AMT PAID \$ \_\_\_\_\_

DATE PAID \_\_\_\_\_ Cash  CHECK

RECEIPT NO. \_\_\_\_\_

BILLING CODE \_\_\_\_\_

SIC CODE \_\_\_\_\_

GEO/ZONE CODE \_\_\_\_\_

FREQUENCY OF RENEWAL \_\_\_\_\_

**CITY APPROVALS • SIGN & DATE**

Building Official \_\_\_\_\_

Fire Dept. \_\_\_\_\_

Comm. Dev. Agency \_\_\_\_\_

PLEASE TYPE OR PRINT CLEARLY:

Business Name \_\_\_\_\_

Business Location \_\_\_\_\_  
(Not P.O. Box)

Mailing Address \_\_\_\_\_  
(if different)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Bus. Phone \_\_\_\_\_ Bus. Fax \_\_\_\_\_

Email Address \_\_\_\_\_

Business Start Date	Description of Business

Ownership  Corporation  Ltd. Liability Corp.  Partnership  Sole Proprietor  Trust

Contractor's Lic. No. \_\_\_\_\_ License Type \_\_\_\_\_ Expiration Date \_\_\_\_\_

Resale No. \_\_\_\_\_ Federal ID No. \_\_\_\_\_ State ID No. \_\_\_\_\_

ENTER BELOW NAMES OF OWNERS, PARTNERS OR CORPORATE OFFICERS - Attach additional page if necessary

(Social Security Number required for all sole proprietors)

Owner Name \_\_\_\_\_ Title \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Home Address \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Driver's Lic. No. \_\_\_\_\_ Social Security No. \_\_\_\_\_

Owner Name \_\_\_\_\_ Title \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Home Address \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Driver's Lic. No. \_\_\_\_\_ Social Security No. \_\_\_\_\_

**EMERGENCY CONTACT**

Name \_\_\_\_\_ Title \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

**AVOID PENALTIES - FILE PROMPTLY**

**DELINQUENCY:**

License taxes are considered delinquent on September 1. Penalties accrue at the rate of 10% per month, up to 100% of the total amount due.

Please provide the following information:

No. of Coin Operated Machines

No. of Units

No. of Employees

*Thank you for doing business in the City of Anderson*

I hereby certify, under penalty of perjury, that the information in this application and any attachments is true, correct, and complete to the best of my knowledge and belief. I presently have and will maintain Worker's Compensation Insurance or a Certificate of Consent to Self-Insure, or I will not have employees who are subject to the State of California's Workers' Compensation laws. I agree to comply with all applicable laws and ordinances regulating the operation of this business.

Signature of Owner or Representative \_\_\_\_\_ Date \_\_\_\_\_

RETURN COMPLETED APPLICATION TO ABOVE ADDRESS WITH A CHECK MADE PAYABLE TO THE CITY OF ANDERSON

**CALCULATE LICENSE TAX DUE**

See reverse side for business categories and taxes

Plan Check Fee \$

Building Inspection Fee \$

Fire Inspection Fee \$

Base License Tax \$

Additional Units/Employees Tax \$

Other Taxes \$

State CASp Fee \$

TOTAL FEES \$

NOTICE: Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at [www.dgs.ca.gov/dsa/Home.aspx](http://www.dgs.ca.gov/dsa/Home.aspx) - The Department of Rehabilitation at [www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov) - The California Commission on Disability Access at [www.ccda.ca.gov](http://www.ccda.ca.gov).

# CITY OF ANDERSON

## BUSINESS LICENSE INFORMATION

PLEASE READ CAREFULLY

- Our goal is to make it easier for you to comply with the business license regulations, zoning, fire and building codes. It is, therefore, important that you have a clear understanding of the following procedures in order to maintain accurate information and to avoid any penalty fee or delay of your business license.
- **YOUR BUSINESS LICENSE IS NOT VALID UNTIL BUILDING, ZONING AND FIRE CODES ARE MET.** If you have any questions regarding zoning or building code requirements, or want to schedule an inspection, please call the Building Department at (530) 378-6636.
- Contractors must attach a copy of their valid State Contractor's I.D. card, showing the expiration date.
- **ALL NEW BUSINESS LICENSE APPLICANTS MUST PAY:**
  - Building Inspection Fee
  - Fire Inspection Fee
  - Plan Check Fee

### RENEWAL PROCEDURES

- Please indicate any change in the status of your business, i.e., address, business name, number of employees, etc., on the renewal form. Also, please indicate whether only the physical address has changed, or both physical and mailing addresses have changed. If your firm has incorporated, please list one responsible officer along with the corporate name.
- **It is essential that the Renewal Notice form is filled out completely and signed by a responsible party. Your business license cannot be issued without this signature.**
- Business license renewals are due July 1 of each year and become delinquent after August 31. Any payments postmarked after August 31 are considered delinquent, and a penalty of 10% per month is assessed. The penalty increases by 10% on the first of each month, up to 100% of the license tax.
- It is imperative that you notify us if you have closed your business by indicating so on the renewal form and returning it, or call our office at (530) 378-6626.
- If you have any questions or we may be of further assistance regarding your business license renewal, please call us at (530) 378-6626.

### BUSINESS LICENSE CATEGORIES & TAXES

<b>AMBULANCE SERVICES*</b> 1-2 employees      \$50.00 annual base tax 3-6 employees      \$5.00 each employee 7-26 employees      \$4.00 each employee 27 or more employees      \$3.00 each employee	<b>COMMERCIAL BUSINESSES</b> 1-2 employees      \$50.00 annual base tax 3-6 employees      \$5.00 each employee 7-26 employees      \$4.00 each employee 27 or more employees      \$3.00 each employee	<b>PEDDLERS*</b> \$10.00 per day, not to exceed \$50.00 per year <i>* No fixed place of business within the City</i>
<b>AMUSEMENTS</b> Astrologers, Fortune-tellers      \$75.00 per day Automobile Racing      \$25.00 per day Carnival, Circus, Rodeo      \$75.00 per day Retail sales of food in conjunction with carnival, concert, rodeo      \$7.50 per day Other itinerant show      \$75.00 per day Street vendor      \$5.00 per day but not more than \$25.00 per quarter  Bowling Alley, Theater, Drive-in Theater, Skating Rink      \$150.00 per year  Pinball Machines & Mechanical Games      \$12.00 per year, per machine  Pool Tables      \$12.00 per year, per table  Coin-Operated Music Machine      \$20.00 per year, per machine  For each machine of any other type, not a vending machine      \$12.00 per year	<b>GENERAL CONTRACTORS</b> \$75.00 per year or \$25.00 per quarter  <b>SUB-CONTRACTORS</b> \$50.00 per year or \$15.00 per quarter  <b>HOTELS, MOTELS, HOMES, APARTMENTS, &amp; MOBILE HOME PARK RENTALS</b>  \$20.00 per year for the first 5 units \$5.00 per year for each unit over 5  <b>JUNK DEALERS</b> \$100.00 per year	<b>PERSONAL SERVICES</b> 1-2 employees      \$50.00 annual base tax 3-6 employees      \$5.00 each employee 7-26 employees      \$4.00 each employee 27 or more employees      \$3.00 each employee  <b>PROFESSIONAL &amp; SEMI-PROFESSIONAL SERVICES</b> \$50.00 per licensed professional \$5.00 each additional employee  <b>PUBLIC UTILITIES</b> 1-2 employees      \$50.00 annual base tax 3-6 employees      \$5.00 each employee 7-26 employees      \$4.00 each employee 27 or more employees      \$3.00 each employee
<b>CARDROOMS</b> \$200.00 per year for each card table	<b>MANUFACTURING &amp; PROCESSORS</b> 1-2 employees      \$55.00 3-7 employees      \$70.00 8-15 employees      \$95.00 16-25 employees      \$190.00 26 or more employees      \$360.00  <b>NON-SPECIFIED BUSINESSES &amp; BUSINESSES OUTSIDE CITY LIMITS</b> 1-2 employees      \$10.00 per year 3-5 employees      \$20.00 per year 6-10 employees      \$30.00 per year 11-15 employees      \$40.00 per year 16 or more employees      \$50.00 per year	<b>RESTAURANTS, CAFES &amp; DRIVE-INS</b> 1-2 employees      \$50.00 annual base tax 3-6 employees      \$5.00 each employee 7-26 employees      \$4.00 each employee 27 or more employees      \$3.00 each employee  <b>TAXICABS</b> 1-2 employees      \$50.00 annual base tax 3-6 employees      \$5.00 each employee 7-26 employees      \$4.00 each employee 27 or more employees      \$3.00 each employee
<b>COIN-OPERATED MACHINES</b> Car wash      \$18.00 per year Laundry equipment      \$30.00 per year	<b>WHOLESALE &amp; RETAIL DELIVERY</b> Retail      \$55.00 per year Wholesale      \$50.00 per year	