

CITY COUNCIL AGENDA

October 21, 2014

REGULAR SESSION - 6:00 P.M.
CLOSED SESSION FOLLOWING

ANDERSON CITY HALL
1887 Howard Street

PARTICIPATION BY PUBLIC IN MEETING

Please review the Agenda to determine if the subject you wish to discuss is scheduled for Council consideration. If it is on the Agenda, you will have an opportunity when that matter comes up for discussion to briefly address the Council.

If the subject is *not* on tonight's Agenda, please complete an [Agenda Request Form](#) (on Clerk's table) and present it to the City Council Clerk. You will have the opportunity to speak on the subject under Item 5.2. However, if the item is not on the Agenda, each speaker will be limited to one three (3) minute opportunity to speak, unless the City Council makes an exception due to special circumstances.

The Brown Act prohibits the Council from taking action on any item not placed on the printed Agenda in most cases.

Effective July 1, 2008, the Brown Act requires any non-confidential documents or writings distributed to a majority of the City Council less than 72 hours before a regular meeting will be made available to members of the public at the same time they are distributed.

City Council meetings are televised and can be seen live on Cable Public Access Channel **181** (previously Channel 11) and on tape delay the following morning at 10:00 a.m.

In compliance with the Americans with Disabilities Act, the City of Anderson will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office (378-6646) to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington, D.C. 20250.

REGULAR SESSION – 6:00 P.M.

- 1.0 **ROLL CALL – COUNCIL:** Councilmember Day
Councilmember Yarbrough
Councilmember Hunt
Vice-Mayor Baugh
Mayor Hopkins
- 2.0 **INVOCATION** – Pastor Perry Peterson, Crossroads Bible Fellowship, will give the invocation.
- 3.0 **PLEDGE OF ALLEGIANCE** – Vice-Mayor Baugh.
- 4.0 **PRESENTATIONS, PROCLAMATIONS, INTRODUCTIONS**
Proclamation for “Extra Mile Day in Anderson”.
- 5.1 **SCHEDULED CITIZEN REQUEST TO ADDRESS THE CITY COUNCIL** – *Persons who have, by the deadline set for the agenda, requested to address the Council shall be limited to one 5-minute opportunity to speak.*

Leroy Jack will address the City Council concerning his property at 1837 Mill St.
- 5.2 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA** - *Anyone in the audience who wishes to address the Council on a subject which is not on tonight’s agenda is now invited to come to the podium. Please provide your name and the subject you wish to discuss. Please limit your remarks to 3 minutes or less.*
- 5.3 **STUDENT REPORTS**
- a. Anderson New Tech High School student representative Josh Bollinger will give an update on school activities.
 - b. Anderson Union High School student representative Katy Nunnelley will give an update on school activities.
 - c. Teen Center student representative Destiny Wade will give an update on Teen Center activities.

CONSENT AGENDA

- 6.0 **CONSENT AGENDA** - *Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Council at one time without discussion. Any member of the public, staff or City Council may request that an item be removed from the Consent Agenda for separate discussion. Are there any requests to remove any items from the Consent Agenda?*
- 6.1 **MINUTES** - Approve the minutes of the regular meeting of October 7, 2014.
- 6.2 **WARRANTS** - Receive and file warrant 131791 to 131848 in the amount of \$117,592.32; warrant 131849 to 131904 in the amount of \$120,121.37; and an ACH in the amount of \$1,190.13.
- 6.3 **CITY ATTORNEY** - None.
- 6.4 **CITY CLERK** - Waive reading, except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.
- 6.5 **CITY MANAGER** - None.
- 6.6 **ASSISTANT CITY MANAGER/FINANCE DIRECTOR/TREASURER** - None.
- 6.7 **COMMUNITY SERVICES DEPARTMENT** - None.
- 6.8 **DEVELOPMENT SERVICES DEPARTMENT** - None.
- 6.9 **POLICE DEPARTMENT** - None.
- 6.10 **PUBLIC WORKS DEPARTMENT** - None.

END OF CONSENT CALENDAR

- 6.11 **ITEMS (IF ANY) REMOVED FROM THE CONSENT CALENDAR** - *Items removed from the Consent Agenda for discussion will be treated as Regular Agenda items and any member of the public may request to address the Council on any such item as it comes up for discussion. Please provide your name and limit your remarks to 3 minutes or less.*
- 7.0 **PUBLIC HEARINGS** - None.

REGULAR AGENDA

8.0 **REGULAR AGENDA** – *Regular Agenda Items will be discussed individually and in order. Any member of the public may request to address the Council on an item as it comes up for discussion. Please provide your name and limit your remarks to 3 minutes or less.*

8.1 **CITY COUNCIL** – None.

8.2 **CITY ATTORNEY** – None.

8.3 **CITY MANAGER**

WATER USER CHARGES

RECOMMENDED ACTION:

Adopt a resolution increasing water consumption charges by 5% effective December 1, 2014 and again by 5% effective December 1, 2015.

8.4 **CITY CLERK** – None.

8.5 **ASSISTANT CITY MANAGER/FINANCE DEPARTMENT** - None.

8.6 **COMMUNITY SERVICES DEPARTMENT** – None.

8.7 **DEVELOPMENT SERVICES DEPARTMENT** - None.

8.8 **POLICE DEPARTMENT** – None.

8.9 **PUBLIC WORKS DEPARTMENT** – None.

9.0 **SUCCESSOR AGENCY** – *(The City Council will, as the Successor Agency, conduct business related to the now dissolved Anderson Redevelopment Agency.)* – None.

10.0 **STAFF REPORTS** – None.

11.0 **COUNCIL REPORTS/COMMENTS** – *City Councilmembers will report on attendance at conferences/meetings reimbursed at City expense (Requirement of Assembly Bill 1234.)*

CLOSED SESSION

Public Comment on Closed Session Item(s): *Anyone in the audience who wants to address the City Council on a subject which is listed under the Closed Session agenda is now invited to come to the podium. Please provide your name and the subject you wish to discuss. Please limit your remarks to 5 minutes or less.*

The City Council will convene to Closed Session.

C.S.1 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

[Pursuant to Govt. Code Section 54956.9(d)(2)]

Potential cases: One

C.S.2 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

[Pursuant to Govt. Code Section 54956.9(d)(4)]

Potential cases: One

The City Council will reconvene to Open Session.

12.0 **CLOSED SESSION ANNOUNCEMENT:** The Mayor will announce the results of the Closed Session.

13.0 **ADJOURN - The City Council will adjourn to November 18, 2014.**

Anderson City Council Proclamation

Extra Mile Day in Anderson, California November 1, 2014

WHEREAS, Anderson, California is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, Anderson, California is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Anderson, California is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Anderson, California acknowledges the mission of Extra Mile America to create 500 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2014.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Anderson, California does hereby proclaim November 1, 2014, to be Extra Mile Day and urges each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Corporate Seal of the City of Anderson to be affixed this 21st day of October 2014.

Debe Hopkins, Mayor

CITIZEN REQUEST FOR CITY COUNCIL AGENDA

The City Council's regularly scheduled meetings are the first and third Tuesday of each month at 6:00 p.m. Any citizen may request that a matter within the jurisdiction of the City Council of the City of Anderson be placed on an upcoming City Council Agenda for public discussion. Please fill out this form and, if possible, attach additional information, correspondence or related materials that will help the council members better understand what you desire to accomplish. The City Clerk will inform you of the date the matter will be heard by the City Council. Each speaker will be limited to one five (5) minute opportunity to speak unless the City Council makes an exception due to special circumstances.

Date: 10-7-14

SUBMITTED BY:

NAME: LEROY JACK

SUBJECT: 1837 Mill St. And. Ia 46007

SUMMARY EXPLANATION:

Kristen MAZE she is working AGAINST
The owner LEROY JACK of the property.

DRAFT

ANDERSON CITY COUNCIL MINUTES

**Regular Meeting
October 7, 2014**

REGULAR SESSION

The regular session was called to order at 6:00 p.m.

ROLL CALL

Councilmembers present: Councilmember Day
 Councilmember Yarbrough
 Councilmember Hunt
 Vice-Mayor Baugh
 Mayor Hopkins

Councilmember absent: None.

Also present: City Manager Jeff Kiser, Assistant City Manager Liz Cottrell, Police Chief Michael Johnson, Development Services Director Kristen Maze, Deputy Public Works Director David Durette, and City Clerk Juanita Barnett.

INVOCATION

Amarjit Singh, Priest, The Sikh Centre gave the invocation.

PLEDGE OF ALLEGIANCE

Councilmember Day led the Pledge of Allegiance.

INTRODUCTION

Police Chief Michael Johnson introduced California Highway Patrol Captain Todd Garr.

Captain Garr stated he is glad to be back in the North State and thanked the Chief and Council for the opportunity to be introduced at the Council meeting and said he is looking forward to a cooperative working relationship with the Anderson Police Department.

The City of Anderson is an Equal Opportunity Provider

PRESENTATION

Police Chief Michael Johnson acknowledged the acceptance of a protective K-9 Vest presented to the Anderson Police Department by resident Jim Shinar. K-9 Officer Hallagan provided information on the effectiveness and importance of his partner K-9 Aero and assisted Aero in modeling the vest.

Jim Shinar stated that, as a former police officer, he has had much experience with K-9 programs and wanted to help provide additional protection for Anderson's K-9 unit.

Officers Hallagan, Aero and Finch gave a demonstration of the effectiveness and use of the stab proof / bullet proof vest.

Police Chief Michael Johnson gave special recognition to Officer Nathan Ramirez for his life saving efforts on a recent emerging 911 call and presented Officer Ramirez with a Life Saving Merit Award medal and pin and a gold Department coin for going above the call of duty to help youths in an emergencies situation.

Officer Ramirez thanked the Chief for the honor, stated he will carry this incident with him for life, acknowledged that while he was first on the scene, the Anderson Fire Protection District and medical units were there soon after making a difference and saving lives. He thanked them for being there and said he would like to use this incident as a tool to encourage other youths to make good decisions.

PROCLAMATIONS

Interim Fire Chief John Bruno introduced new Fire Chief Rick Weigele of the Anderson Fire Protection District. Chief Weigele thanked the Council for the opportunity to meet them and stated he is looking forward to establishing good working relationships with the City. Councilmember Yarbrough read and presented a proclamation for Fire Safety Month and Fire Prevention Week to Chief Weigele and welcomed him to the community. Chief Weigele thanked the Council for the proclamation.

Councilmember Hunt read and presented a proclamation for Think Pink Day and Breast Cancer Awareness Month to Kelli Zimmerman, Members 1st Credit Union – Anderson Branch Manager. Ms. Zimmerman thanked the Council for the proclamation and invited the Council and community to come by and get a "Think Pink" bag on October 16, 2014.

Vice-Mayor Baugh read and presented a proclamation for Domestic Violence Awareness Month to Jean King, Executive Director of One SAFE Place. Ms. King gave an overview of the effectiveness and vision of One SAFE Place, thanked the Council for the proclamation, and provided the Council with information packets on One SAFE Place and Domestic Violence Awareness Month activities planned for October.

Councilmember Day read and presented a Freedom from Workplace Bullies Week proclamation to Christine Haggard. Ms. Haggard thanked the Council for the proclamation and expressed the importance of helping people, especially youths, to recognize what bullying is and to encourage them to help stop it.

SCHEDULED CITIZEN REQUEST TO ADDRESS THE CITY COUNCIL – None.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA – None.

CONSENT AGENDA

By motion made, seconded (Hunt/Yarbrough), and carried by a 5-0 vote, the Council took the following actions:

Approved the minutes of the regular meeting of September 16, 2014.

Received and filed warrant 131600 to 131662 in the amount of \$95,451.79; warrant 131663 to 131721 in the amount of \$110,248.66; warrant 131722 to 131790 in the amount of \$182,840.71; and an ACH in the amount of \$1,190.13.

Waived reading, except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

Vote: AYES: Councilmembers Hunt, Yarbrough, Day, Baugh, and Mayor Hopkins.
NOES: None.
ABSTAIN: None.
ABSENT: None.

ITEMS REMOVED FROM THE CONSENT CALENDAR – None.

PUBLIC HEARINGS – None.

REGULAR AGENDA

DEVELOPMENT SERVICES DEPARTMENT

**ENACT AN ORDINANCE APPROVING THE GENERAL PLAN AND ZONE MAP AMENDMENT;
ORDINANCE NO. 789**

Development Services Director Kristen Maze gave a staff report and answered questions from the Council.

By motion made, seconded (Baugh/Day), and carried by a 5-0 vote, the Council enacted Ordinance No. 789 (second reading) approving a General Plan Map amendment from Low Density Residential to Commercial and Public Semi Public and Zone Map amendment from Low Density Residential (R-1) to General Commercial (C-1) and Public Semi Public (PSP) consistent with the General Plan designations. Make the findings that the map amendments are consistent with the General Plan, as introduced on September 16, 2014, (first reading).

Vote: AYES: Councilmembers Baugh, Day, Hunt, Yarbrough, and Mayor Hopkins.
NOES: None.
ABSTAIN: None.
ABSENT: None.

The City Clerk read the Ordinance by title only.

**ENACT AN ORDINANCE APPROVING THE GENERAL PLAN AND ZONE MAP AMENDMENT;
ORDINANCE NO. 790**

Development Services Director Kristen Maze gave a staff report.

By motion made, seconded (Yarbrough/Hunt), and carried by a 5-0 vote, the Council enacted Ordinance No. 790 (second reading) approving a General Plan amendment from Commercial to Medium Density Residential and Zone amendment from Commercial (C-1) to Planned Development Medium Density Residential (PD/R-2) consistent with the proposed Medium Density Residential General Plan designation. Make the findings based on the Anderson Municipal Code (AMC) Chapter 17.10 *Medium Density Residential* and Chapter 17.32 *Planned Development*, and findings consistent with the General Plan, as introduced on September 16, 2014, (first reading).

Vote: AYES: Councilmembers Yarbrough, Hunt, Day, Baugh, and Mayor Hopkins.
NOES: None.
ABSTAIN: None.
ABSENT: None.

The City Clerk read the Ordinance by title only.

STAFF REPORTS

Deputy Public Works Director Dave Durette gave an update on the water loss report.

COUNCIL REPORTS/COMMENTS

Councilmembers used this time to report on meetings and activities they participated in and to announce upcoming events. Councilmember Day made the following disclosure regarding a potential conflict of interest:

"My wife Donna and I own a rental home in Anderson which we wish to sell. My stepson and family have been renting this property from us and would like to buy it. Since they cannot afford to do this on their own, I contacted City Clerk Juanita Barnett to see if they would be eligible for the DAP program and if there would be a conflict. She said I should have them apply with Shasta County Housing and whether they were eligible or not would be determined through the application process. My stepson and his wife have applied for a DAP loan and it appears as though they can qualify for DAP. However, there is a Federal Regulation which provides that as I am an Anderson City Council member, and the Council authorizes acceptance of the grant money which funds DAP, neither I nor my immediate family members may benefit from federal funds provided under CDBG programs for at least one year after my term of office expires, unless I apply for and receive approval of an exception to the rule. As I do not wish my stepson and his family to suffer or be discriminated against because I have served the community these past four years, I will be applying for an exception to this rule. In order to apply for an exception, I am bound to disclose their possible participation in the DAP program. If I did not disclose this information and they are approved, the City of Anderson could be liable for the repayment of their DAP loan back to CDBG. I have also requested a letter of opinion from our City attorney in this matter. I do not have that letter as of yet however I expect it soon. The ultimate decision on this DAP loan will be made by the board which oversees these funds. If any citizens would like to speak with me concerning this please contact me via my cell phone which is available through the City Clerk's office."

Councilmember Day and City Clerk Juanita Barnett answered questions from the Council regarding this matter.

ADJOURNMENT

7:07 p.m.: ***The City Council adjourned to October 21, 2014.***

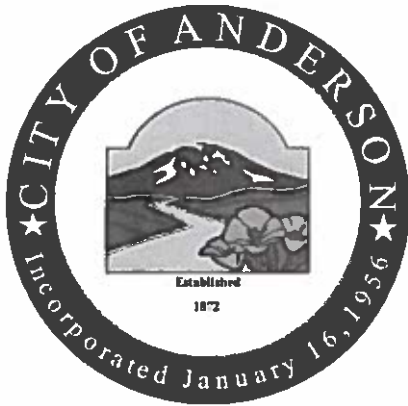
Debe Hopkins, Mayor

ATTEST:

Juanita Barnett, City Clerk

AGENDA ITEM

October 21, 2014 City Council Meeting



Approved for Submittal By:

Jeff Kiser
Jeff Kiser, City Manager

To Be Presented By:

Liz Cottrell
Liz Cottrell, Finance Director/Treasurer

To: Honorable Mayor and Members of the Anderson City Council

Through: Jeff Kiser, City Manager

From: Liz Cottrell, Finance Director/Treasurer

Date: October 21, 2014

SUBJECT

Receive and File Weekly Warrant Registers.

RECOMMENDATION

Receive and file warrant 131791 to 131848 in the amount of \$117,592.32; Receive and file warrant 131849 to 131904 in the amount of \$120,121.37; Receive and file ACH in the amount of \$1,190.13.

ATTACHMENTS

Warrant Registers.

Check Register Report

Date: 10/03/2014

Time: 9:17 am

Page: 1

City of Anderson

BANK: NORTH VALLEY BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NORTH VALLEY BANK Checks							
131791	10/03/2014	Printed		055601	AL'S SAW SHOP	SUPPLIES	141.48
131792	10/03/2014	Printed		05644	AMERICAN FIDELITY ASSURANCE CO	CAFETERIA 125 PLAN P/E 9/26/14	334.61
131793	10/03/2014	Printed		0570	ANDERSON CHAMBER OF COMMERCE	PER GOVERNMENT CODE 5.04.360	4,994.39
131794	10/03/2014	Void	10/03/2014			Void Check	0.00
131795	10/03/2014	Printed		0570	ANDERSON CHAMBER OF COMMERCE	STATE OF CITY LUNCHEON	770.00
131796	10/03/2014	Printed		1150	ANTHEM BLUE CROSS LIFE AND	HEALTH INS. PREMIUM-HUNT	1,612.78
131797	10/03/2014	Printed		0580	APOA	DUES FOR P/E 9/26/2014	560.00
131798	10/03/2014	Printed		11070	MIKE ASHBY	RULE 20A EASEMENT	500.00
131799	10/03/2014	Printed		111011	AT& T CALNET	SINTF-PHONE CHARGES	221.24
131800	10/03/2014	Printed		11152	KAREN BALL	REFUND PARKS RENTAL	595.00
131801	10/03/2014	Printed		1133	BASIC LAB,INC.	PROFESSIONAL SERVICES	247.00
131802	10/03/2014	Printed		1136012	SUSAN BAUGH	HEALTH INS. REIMBURSEMENT	577.70
131803	10/03/2014	Printed		1180	BORGES & MAHONEY INC.	SUPPLIES	7,970.06
131804	10/03/2014	Printed		120602	CA. DEPT. OF CHILD SUPPORT SER	PAR # 0000024225 P/E 9/26/2014	161.53
131805	10/03/2014	Printed		120602	CA. DEPT. OF CHILD SUPPORT SER	PAR # 0002232853 P/E 9/26/2014	69.23
131806	10/03/2014	Printed		120965	CALIFORNIA PAVING FABRICS,INC	SUPPLIES	188.13
131807	10/03/2014	Printed		1220	CALIFORNIA VISION SERVICE	VISION PREMIUM - OCT 14	262.44
131808	10/03/2014	Printed		1350	COM-PAIR SERVICES	EQUIPMENT RENTAL	100.00
131809	10/03/2014	Printed		13934	CORELOGIC SOLUTIONS, LLC	PROFESSIONAL SERVICES	20.00
131810	10/03/2014	Printed		1414	LIZ COTTRELL	CELL PHONE REIMBURSEMENT	75.00
131811	10/03/2014	Printed		12056	CWEA	MEMBERSHIP RENEWAL-CASCARINA	156.00
131812	10/03/2014	Printed		1440325	DAVID TAUSSIG & ASSOC., INC.	PROFESSIONAL SERVICES	410.15
131813	10/03/2014	Printed		149005	DE LAGE LANDEN FINANCIAL SVC	MONTHLY LEASE	415.70
131814	10/03/2014	Printed		1446860	EVAN DELGADO	RULE 20A EASEMENT	500.00
131815	10/03/2014	Printed		1480	DEPT OF JUSTICE	FINGERPRINT APPLICATIONS	277.00
131816	10/03/2014	Printed		15174	DUANE MILLER CIVIL ENGINEER	HYDRANT DEPOSIT REFUND	676.78
131817	10/03/2014	Printed		1540	EMPLOYMENT DEVELOPMENT	STATE W/H P/E 9/26/2014	3,951.43
131818	10/03/2014	Printed		1540	EMPLOYMENT DEVELOPMENT	SDI W/H P/E 9/26/2014	744.92
131819	10/03/2014	Printed		159455	FERGUSON ENTERPRISES, INC.	SUPPLIES	220.94
131820	10/03/2014	Printed		16314	FOOTHILL ASSOCIATES	PROFESSIONAL SERVICES	9,578.75
131821	10/03/2014	Printed		1700	GILES LOCK & SECURITY SYTEMS	SUPPLIES	42.89
131822	10/03/2014	Printed		17210	GRAINGER	SUPPLIES	103.11
131823	10/03/2014	Printed		1840	ICMA RETIREMENT TRUST 457	PLAN #302204 W/H P/E 9/26/2014	2,041.15
131824	10/03/2014	Printed		18507	INTERNATIONAL ASSN. ELEC. INSP	MEMBERSHIP RENEWAL-MOFIELD	102.00
131825	10/03/2014	Printed		18915570	MICHAEL L. JOHNSON	CELL PHONE REIMBURSEMENT	75.00
131826	10/03/2014	Printed		1918003	JEFF KISER	CELL PHONE REIMBURSEMENT	75.00
131827	10/03/2014	Void	10/03/2014			Void Check	0.00
131828	10/03/2014	Printed		1929	LAUNDRY WORLD	PROFESSIONAL SVCS & SUPPLIES	2,337.97
131829	10/03/2014	Printed		198206	MAXX MINI STORAGE	SINTF-MONTHLY RENT	98.00
131830	10/03/2014	Printed		19820585	KRISTEN MAZE	CELL PHONE REIMBURSEMENT	75.00
131831	10/03/2014	Printed		19061	MICHAEL'S OFFICE FURNISHINGS	EQUIPMENT	4,293.12
131832	10/03/2014	Printed		203335	MOTION INDUSTRIES,INC.	SUPPLIES	429.66
131833	10/03/2014	Printed		3050	OFFICE DEPOT	OFFICE SUPPLIES	537.04
131834	10/03/2014	Void	10/03/2014			Void Check	0.00
131835	10/03/2014	Printed		4000	PACIFIC GAS & ELECTRIC	UTILITIES	58,641.19
131836	10/03/2014	Printed		4025	PAPA	RENEWAL DUES-BRANDT	45.00
131837	10/03/2014	Printed		30772	PCA SHASTA	PARKS DEPOSIT REFUND	100.00
131838	10/03/2014	Printed		40570115	PET TOWN	SUPPLIES	125.74
131839	10/03/2014	Printed		407527	PRUDENTIAL MUNICIPAL POOL	INSURANCE PREMIUM - OCT 14	1,338.72
131840	10/03/2014	Printed		6001899	SAFARILAND,LLC	SUPPLIES	156.85

Check Register Report

Date: 10/03/2014
Time: 9:17 am
Page: 2

City of Anderson

BANK: NORTH VALLEY BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NORTH VALLEY BANK Checks							
131841	10/03/2014	Printed		7050	SIERRA CHEMICAL CO.	SUPPLIES	1,379.43
131842	10/03/2014	Printed		7067021	SPHERION STAFFING LLC	PROFESSIONAL SERVICES	3,670.50
131843	10/03/2014	Printed		70800	STATE OF CALIFORNIA	ASSIGN OF WAGES 9/26/2014	45.00
131844	10/03/2014	Printed		70840301	STEPHEN GOLDBERRY'S	SUPPLIES	336.88
131845	10/03/2014	Printed		80092105	UPS	SHIPPING CHARGES	62.64
131846	10/03/2014	Printed		800925	US BANCORP OFFICE EQUIPMENT	QRTL LEASE	3,787.31
131847	10/03/2014	Printed		80911	WEST COAST INNOVATIONS	SUPPLIES	1,031.10
131848	10/03/2014	Printed		90201	WILLDAN	PROFESSIONAL SERVICES	329.76

Total Checks: 58	Checks Total (excluding void checks):	117,592.32
Total Payments: 58	Bank Total (excluding void checks):	117,592.32
Total Payments: 58	Grand Total (excluding void checks):	117,592.32

Liz Cottrell 10/16/14
SIGNATURE DATE

10/03/2014 ACH Members First Credit Union \$1,190.13

For Payroll Ending 09/26/2014

Check Register Report

Date: 10/10/2014

Time: 8:59 am

Page: 1

City of Anderson

BANK: NORTH VALLEY BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NORTH VALLEY BANK Checks							
131849	10/10/2014	Printed		055601	AL'S SAW SHOP	SUPPLIES	70.90
131850	10/10/2014	Printed		05656125	AMERICAN TOWER CORPORATION	MONTHLY LEASE	850.00
131851	10/10/2014	Printed		0570	ANDERSON CHAMBER OF COMMERCE	STATE OF THE CITY-BAND	1,000.00
131852	10/10/2014	Printed		1038	ANDERSON TIRE FACTORY	PROFESSIONAL SVCS & EQUIPMENT	252.98
131853	10/10/2014	Void	10/10/2014			Void Check	0.00
131854	10/10/2014	Void	10/10/2014			Void Check	0.00
131855	10/10/2014	Void	10/10/2014			Void Check	0.00
131856	10/10/2014	Printed		111011	AT& T CALNET	PHONE CHARGES	1,749.82
131857	10/10/2014	Printed		1133	BASIC LAB,INC.	PROFESSIONAL SERVICES	32.00
131858	10/10/2014	Printed		1180	BORGES & MAHONEY INC.	SUPPLIES	1,621.68
131859	10/10/2014	Printed		118992	CBCINNOVIS, INC.	PROFESSIONAL SERVICES	17.30
131860	10/10/2014	Printed		129035	CHEM QUIP,INC.	SUPPLIES	1,007.20
131861	10/10/2014	Printed		13934	CORELOGIC SOLUTIONS, LLC	PROFESSIONAL SERVICES	44.00
131862	10/10/2014	Printed		1520	ECONOMIC DEVELOPMENT CORP.	PROFESSIONAL SERVICES	1,665.00
131863	10/10/2014	Void	10/10/2014			Void Check	0.00
131864	10/10/2014	Void	10/10/2014			Void Check	0.00
131865	10/10/2014	Printed		1760	HARDWARE EXPRESS	SUPPLIES-JOB # 1	1,087.94
131866	10/10/2014	Printed		17895	HAVEN HUMANE SOCIETY	SPAY & NEUTER CERT	20.00
131867	10/10/2014	Printed		18109	HILLYARD, INC.	JANITORIAL SUPPLIES	680.20
131868	10/10/2014	Printed		182750	HYDRAULIC CONTROLS, INC.	SUPPLIES	118.89
131869	10/10/2014	Void	10/10/2014			Void Check	0.00
131870	10/10/2014	Printed		1890	JEFF'S PEST CONTROL	PROFESSIONAL SERVICES	326.00
131871	10/10/2014	Printed		2040	MT. SHASTA SPRING WATER	DRINKING WATER	214.29
131872	10/10/2014	Printed		2042	MUNICIPAL MTNC. EQUIPMENT	SUPPLIES	618.44
131873	10/10/2014	Printed		20651	NCCSIF	WORKERS COMPENSATION INSURANCE	46,621.00
131874	10/10/2014	Printed		2090	NORMAC	SUPPLIES	447.11
131875	10/10/2014	Printed		4074	NORTHERN LIGHTS ENERGY, INC.	FUEL CHARGES	16,996.55
131876	10/10/2014	Printed		4020	PAINT MART	SUPPLIES	911.62
131877	10/10/2014	Void	10/10/2014			Void Check	0.00
131878	10/10/2014	Printed		403029	PARCEL QUEST	LICENSE RENEWAL	954.50
131879	10/10/2014	Printed		40736	PLATT-REDDING	SUPPLIES	589.84
131880	10/10/2014	Printed		4075	DAVID PRICE	PER DIEM-TRAVEL	7.00
131881	10/10/2014	Printed		5000	QUALITY SAW & MOWER	SUPPLIES	50.72
131882	10/10/2014	Printed		50100	RAY MORGAN CO.	SINTF-QUARTERLY LEASE	774.72
131883	10/10/2014	Printed		502024	RECORD SEARCHLIGHT	ADVERTISING	360.80
131884	10/10/2014	Printed		60216	SHASTA CO. CHILD ABUSE PREVENT	PROFESSIONAL SERVICES	5,394.82
131885	10/10/2014	Printed		60216	SHASTA CO. CHILD ABUSE PREVENT	PROFESSIONAL SERVICES	7,836.52
131886	10/10/2014	Printed		60216	SHASTA CO. CHILD ABUSE PREVENT	PROFESSIONAL SERVICES	5,751.31
131887	10/10/2014	Printed		706041	SINTF	SINTF-BUY FUNDS	3,852.94
131888	10/10/2014	Printed		7067021	SPHERION STAFFING LLC	PROFESSIONAL SERVICES	2,026.50
131889	10/10/2014	Printed		708803	SWRCB-OFFICE OF OPERATOR	WATER CERT RENEWAL-BRANDT	70.00
131890	10/10/2014	Printed		7090	TAYLOR AUTO PARTS	PARTS	1,453.87
131891	10/10/2014	Printed		70912	TEAM POWER	EQUIPMENT	4,168.85
131892	10/10/2014	Printed		80040	TOMASINI BLACKSMITHING &	SUPPLIES	63.11
131893	10/10/2014	Printed		800594	TRI-COUNTIES BANK	REDEVELOPMENT LOAN # 310306360	2,712.99
131894	10/10/2014	Void	10/10/2014			Void Check	0.00
131895	10/10/2014	Printed		800926	US BANK CORP PYMT SYSTEMS	TRAVEL & SUPPLIES	2,508.72
131896	10/10/2014	Printed		80487	VIGILANT CANINE SERVICES	MONTHLY K-9 MAINTENANCE	250.00
131897	10/10/2014	Printed		2030	VSS EMULTECH, INC.	SUPPLIES	66.31
131898	10/10/2014	Printed		80911	WEST COAST INNOVATIONS	PROFESSIONAL SERVICES	2,487.00
131899	10/10/2014	Printed		8096883	WITHHOLDING SERVICES &	W/H NON-RESIDENT ENT-MCKINNEY	105.00
131900	10/10/2014	Printed		902739	PATRICK WRITER	PROFESSIONAL SERVICES	116.90

Check Register Report

Date: 10/10/2014

Time: 8:59 am

Page: 2

City of Anderson

BANK: NORTH VALLEY BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NORTH VALLEY BANK Checks							
131901	10/10/2014	Printed		902844	JAMES YARBROUGH	HEALTH INS REIMBURSEMENT	685.04
131902	10/10/2014	Printed		902844	JAMES YARBROUGH	HEALTH INS REIMBURSEMENT	685.04
131903	10/10/2014	Printed		902844	JAMES YARBROUGH	HEALTH INS REIMBURSEMENT	685.04
131904	10/10/2014	Printed		90359	ZEP MANUFACTURING COMPANY	SUPPLIES	110.91

Total Checks: 56

Checks Total (excluding void checks): 120,121.37

Total Payments: 56

Bank Total (excluding void checks): 120,121.37

Total Payments: 56

Grand Total (excluding void checks): 120,121.37


SIGNATURE

10/10/14
DATE



AGENDA ITEM

October 21, 2014 City Council Meeting

Approved for Submittal By:

Jeff Kiser

Jeff Kiser, City Manager

To Be Presented By:

Jeff Kiser

Jeff Kiser, City Manager

To: Honorable Mayor and Members of the Anderson City Council
From: Jeff Kiser, City Manager
Date: October 21, 2014

SUBJECT

Water User Charges

RECOMMENDATION

The City Manager recommends that the Council;

Adopt a resolution increasing water consumption charges by 5% effective December 1, 2014 and again by 5% effective December 1, 2015.

FISCAL IMPACT

A 5% increase action will increase revenues in the water fund by approximately \$45,500 in FY 2014-2015 with similar increases in the FY 2015-2016. These revenue projections are estimates as revenues in the Water Funds are entirely dependent upon consumption.

DISCUSSION and BACKGROUND

Consumers of the City's water services are charged user fees to pay for the costs of maintaining our water system. Each year staff analyzes the revenues and expenditures in the Water Fund, comparing the costs of providing the service with revenues received from users. In order to keep up with inflationary costs, the City typically imposes small increases in user fees each year. In 2009, Council, recognizing the effects of the recession

and its impact on the citizens of Anderson, elected to forego rate increases to the water and sewer fees. However, the City's costs continue to climb and as such, we are recommending small increases for 2014-2015 and 2015-2016. An example of the increased cost can be seen in the rise of the rates that the City pays for PG&E service.

Balls Ferry Well PG&E Costs Peak Hour Rates			Diamond Well PG&E Costs Off Peak Hour Rates		
Aug-08	0.36568		Aug-08	0.10972	
Jul-09	0.41487		Jul-09	0.11732	
Jul-10	0.45331		Jul-10	0.11691	
Jul-11	0.44703	65% Rate Increase	Jul-11	0.12183	74% Rate Increase
Jul-12	0.44432		Jul-12	0.13661	
Jul-13	0.49008		Jul-13	0.14119	
Jul-14	0.56598		Jul-14	0.14799	

Surrounding Area Rates

	Current Base Rate for a 3/4 Meter	Additional Water Consumed over 1000 Cuft	3% Cost Increase	5% Cost Increase
City of Anderson	\$11.15	\$1.13500	\$11.48	\$11.71
City of Shasta Lake	\$19.59	\$1.02000		
City of Red Bluff	\$15.04	\$0.79000		
City of Redding	\$16.95	\$0.52000	Effective July 2015 new base rate \$18.14	

Water users have received notification of these proposed increases (Attachment 1) and were provided an opportunity to protest the increase at a Public Hearing held on September 2, 2014.

At the Public Hearing on September 2, 2014, the City Council reviewed possible water rate increases, but were unable to achieve a majority vote to approve or deny the recommendation and requested that staff bring additional information back for further discussion with possible lower increase increments.

The City of Anderson last increased rates for water consumption by Resolution No. 12-42 adopted June 20, 2012. Under this resolution, both minimum monthly water charges and water consumption charges were increased by 3% in 2012 and 3% in 2013, depending upon meter size and location.

Unfortunately, continuing increases in operating expenses have made it necessary to once again consider small increases in rates for water consumption. Staff is proposing a modest increase of 5% in 2014 and 5% in 2015. For a typical residential user with a ¾" meter using 1,000 cubic feet a month, the proposed increase would be 56 cents per four week billing cycle, from \$11.15 to \$11.71 effective December 1, 2014, and a proposed increase of 59 cents, from \$11.71 to \$12.30 effective December 1, 2015. See Attachment 2 for more details.

Total anticipated operating revenues and expenses for the fund are as follows:

	2014/2015 Estimated	2015/2016 Proposed
Revenues	\$1,324,135	\$1,387,563
Expenses	\$1,388,959	\$1,444,406

The City of Anderson implements water user rate increases after the peak usage season, generally in the fall. With this in mind staff is recommending the proposed increase be effective December 1, 2014 and December 1, 2015, respectively. The City's approach to user fee increases is to make smaller manageable increases more frequently rather than larger increases less frequently.

The City of Anderson strives to maintain our low water rates. Our water service remains a tremendous value for our residents. Should the Council agree with this recommendation, the resolution shown in Attachment 3 will implement the changes.

Staff would also like to remind our customers the Finance Department is always willing to make arrangements for payment on their water accounts should circumstances arise making full payment difficult.

The Council requested options with lower proposed increases be brought to the Council for consideration before December 2014. Those options are noted below. However, as discussed at the September 2, 2014 Council meeting, and noted above, the recommended 5% increase will not increase revenues enough to bring the City completely out of deficit spending over the next two years and adopting any lesser amount of increase will just widen that gap.

OTHER OPTIONS:

1. A 4% Rate increase in 2014 and 2015 would increase consumer rates by 45 cents in 2014 and 46 cents in 2015 and produce an estimated \$36,400 in projected revenue in 2014 and an additional \$37,856 in 2015.

2. A 3% Rate increase in 2014 and 2015 would increase consumer rates by 33 cents in 2014 and 34 cents in 2015 and would produce an estimated \$27,300 in projected revenue in 2014 and an additional \$28,119 in 2015.
3. A 2% Rate increase in 2014 and 2015 would increase consumer rates by 22 cents in 2014 and 23 cents in 2015 and would produce an estimated \$18,200 in projected revenue in 2014 and an additional \$18,564 in 2015.
4. A 1% Rate increase in 2014 and 2015 would increase consumer rates by 11 cents in 2014 and 11 cents in 2015 and would provide \$9,100 in projected revenue in 2014 and an additional \$9,191 in 2015.

ATTACHMENTS

1. Proposed Resolution Amending Water Consumption Charges
2. Current Rate Structure and Proposed Rate Structure
3. Rate Increase Notification Letter

RESOLUTION NO. 14-

**A Resolution of the City Council of the City of Anderson
Establishing Revised Fees For Water Consumption**

WHEREAS, the City Council of the City of Anderson, after reviewing the recent cash position reductions in the Water Enterprise Fund, together with anticipated increases in water operating expenses, including debt service costs, and anticipated costs of both scheduled and unscheduled water line replacement costs, has determined that a water consumption rate adjustment is needed; and

WHEREAS, the City Council of the City of Anderson wishes to establish revised fees for water consumption charges with the adoption of this resolution and

WHEREAS, Water users were notified of the proposed increase in July of 2014 and provided an opportunity to protest the increase in water fees on September 2, 2014; and

WHEREAS, the percentage of protests received against the proposed increase was less than the 50% required.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Anderson hereby imposes revised water consumption charges, as provided by the Anderson Municipal Code Section 13.68.010, as described below:

Monthly minimum rate for water consumption

<u>Meter Size</u>	<u>Minimum Monthly Charge Effective December 1, 2014</u>	<u>Minimum Monthly Charge Effective December 1, 2015</u>
¾" or 5/8"	\$11.71	\$12.30
1"	14.51	15.24
1 ½"	23.05	24.20
2"	34.46	36.18
3"	45.87	48.16
4"	97.26	102.12
6"	140.49	147.51
8"	211.32	221.89

Additional charge for each additional cubic foot of water consumed over 1,000 cubic feet

Effective December 1, 2014:	City Charge: \$0.01135	Outside City Charge: \$0.01169
Effective December 1, 2015:	City Charge: \$0.01192	Outside City Charge: \$0.01227

PASSED AND ADOPTED by the City Council of the City of Anderson on this 21st day of October 2014, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Debe Hopkins, Mayor

ATTEST:

Juanita Barnett, City Clerk

Current and Proposed Water Rates
 Current Water Rates Effective December 1, 2014

Minimum charge for first 1,000 cubic feet of water consumption in a four week billing cycle:

<u>Meter Size</u>	<u>Current Charge</u>	<u>Proposed Minimum Effective 12-1-14</u>	<u>Proposed Minimum Effective 12-1-15</u>
3/4" or 5/8"	\$11.15	\$ 11.71	\$ 12.30
1"	13.82	14.51	15.24
1 1/2"	21.95	23.05	24.20
2"	32.82	34.46	36.18
3"	43.69	45.87	48.16
4"	92.63	97.26	102.12
6"	133.80	140.49	147.51
8"	201.26	211.32	221.89

Additional monthly charge for each additional cubic foot of water consumed over 1,000 cubic feet:

<u>Location</u>	<u>Current Charge</u>	<u>Proposed Rate Effective 12-1-14</u>	<u>Proposed Rate Effective 12-1-15</u>
Within City Limits	\$0.01081	\$0.01135	\$0.01192
Outside City Limits	\$0.01113	\$0.01169	\$0.01227



Summer 2014

CORRECTED NOTICE OF PUBLIC HEARING!

**Due to a typographical error in the original notice, the Public Hearing scheduled for July 15, 2014 is being rescheduled for September 2, 2014 so all affected parties receive the correct information.
NOTICE OF PUBLIC HEARING TO INCREASE RATES OF WATER AND SEWER SERVICE FEES**

Dear sewer and water customer:

The City of Anderson is committed to providing the highest quality water and sewer utility services at the lowest possible rates for our customers. To meet this commitment, the City continually monitors the cost of providing water and sewer services, including the infrastructure needs, programs, and operations and maintenance costs of the City's water and sewer services. Based on this evaluation, I have determined that rate increases are necessary for the City's water and sewer service fees to enable the City to recover current and projected costs of operations and maintenance, capital infrastructure improvements needed to repair and update the City's aging water and sewer systems, maintain the operational and financial stability of the utilities, and avoid operational deficits and depletion of reserves. We strive to look for ways to reduce costs, thus keeping rates to our users as low as possible. However, our costs to provide you with water and sewer services are increasing and we will no longer be able to provide you with the quality service you have come to expect at our current rates. As a result, I am recommending, and the Anderson City Council will be considering, the adoption of small increases in the City's water and sewer service fees for the next two years. As described below, the City Council will be holding a Public Hearing on September 2, 2014, to consider the proposed rates increases.

Water Service Fees

The City's water service fees are comprised of two components - (1) a fixed monthly charge that is determined on the basis of the size of the meter serving the property; and (2) a monthly commodity charge that is determined on the basis of whether the property receiving the service is located inside or outside of the City's limits. The commodity charge is an additional charge imposed for each additional cubic foot of water consumed in excess of 1,000 cubic feet of water per month. The commodity charge is different for properties located outside of the City limits due to additional costs incurred by the City to serve these properties. For water services, the City is proposing to increase the rates for its water service fees by 5%, effective October 1, 2014, and an additional 5%, effective October 1, 2015. For a typical family that uses less than 1,000 cubic feet of water in four weeks, this would increase your monthly bill by \$0.56 in 2014 and an additional \$0.59 in 2015. The water service charges are structured to proportionately allocate the costs of providing water service on a parcel basis. The current and proposed rates for the City's water service fees are set forth in the table below.

PROPOSED RATES FOR FIXED MONTHLY WATER SERVICE FEES

<u>Meter Size</u>	<u>Current Rates</u>	<u>Proposed Rates Effective 10/1/14</u>	<u>Proposed Rates Effective 10/1/15</u>
3/4" OR 5/8"	\$11.15	\$11.71	\$12.30
1"	13.82	14.51	15.24
1 1/2"	21.95	23.05	24.20
2"	32.82	34.46	36.18
3"	43.69	45.87	48.16
4"	92.63	97.26	102.12
6"	133.80	140.49	147.51
8"	201.26	211.32	222.89

PROPOSED COMMODITY CHARGE (\$/CUBIC FOOT)

<u>Location</u>	<u>Current Rates</u>	<u>Proposed Rates Effective 10/1/14</u>	<u>Proposed Rates Effective 10/1/15</u>
Within City Limits	\$0.01081	\$0.01135	\$0.01192
Outside City Limits	0.01113	0.01169	0.01227

Sewer Service Fees

The City's sewer service fees are comprised of two components: (1) a flat monthly charge (Base Charge); and (2) a flow charge (Additional Charge) imposed for each one hundred cubic foot of water consumed during winter months (November through March). The Additional Charge is determined on the basis of each property owner's water use during the winter months because individual sanitary sewer flows are not metered; winter month's water usage best reflects actual flows into the sanitary sewer system when outdoor water use is least likely to occur. Sewer service charges are proposed to increase 5%, effective October 1, 2014, and an additional 5%, effective October 1, 2015. For a typical family that uses 1,000 cubic feet (CF) of water per month in the winter, the annual sewer service charge would increase by \$12.12 per year in 2014, then an additional \$12.84 per year in 2015. The sewer service charges are structured to proportionately allocate the costs of providing sewer services on a parcel basis. The current and proposed rates for the City's sewer service fees are set forth in the table below.

<u>Charges</u>	SEWER SERVICE CHARGES		
	<u>Current Rates</u>	<u>Proposed Rates Effective 10/1/14</u>	<u>Proposed Rates Effective 10/1/15</u>
Base Rate \$/Month	\$20.35	\$21.37	\$22.44
Additional Charge \$/100 cf	1.38	1.45	1.52

Public Hearing

The City Council will hold a **Public Hearing on Tuesday September 2, 2014, at 6:00 p.m.**, or as soon thereafter as the matter may be heard, in the City Council Chambers, which is on the third floor of **City Hall located at 1887 Howard Street, Anderson, CA**, to consider my proposed recommendation for the rate increases to the City's water and sewer service fees. Any property owner of a parcel upon which the water or sewer service fees will be imposed and/or any tenant directly responsible for the payment of water service fees (i.e., a customer of record) may submit a written protest to the proposed increases to the City's water and sewer service fees; provided, however, only one protest will be counted per identified parcel. Any written protest must: (1) state that the identified property owner or customer of record is in opposition to the proposed increases and state the specific rate increases (water or sewer) for which the protest is being submitted; (2) provide the location of the identified parcel (by assessor's parcel number or street address); and (3) include the name and signature of the property owner or customer of record submitting the protest. Written protests may be submitted by mail or in person to the City Clerk Juanita Barnett, or at the Public Hearing (date and time noted above). For your convenience, you may fill out and submit the enclosed protest form and return it to City Clerk Juanita Barnett at the above address. If desired, you can include it when you mail in your next water payment. **Regardless of how the written protest is submitted, it must be received by the City prior to the conclusion of the public comment portion of the Public Hearing** (date and time noted above). Any protest submitted via e-mail or other electronic means will not be accepted. Please identify on the front of the envelope for any written protest, whether mailed or submitted in person to the City Clerk, that the enclosed protest is for the Public Hearing on the Proposed Service Fees.

The City Council will hear and consider all written and oral protests to the proposed rate increases at the Public Hearing. Oral comments at the Public Hearing will not qualify as formal protests unless accompanied by a written protest. Upon the conclusion of the Public Hearing, the City Council will consider adoption of the proposed increase in rates for water and sewer services as noted in this letter. If written protests against the proposed rate increases as outlined above are not presented by a majority of property owners or customers of record, the City Council will be authorized to impose the proposed rates. If adopted, the proposed rates for the water and sewer service fees will be in effect beginning October 1, 2014, and October 1, 2015 and respectively.

If you have any questions about this proposal, I may be reached at (530) 378-6646 during normal business hours. A complete copy of the staff report to the City Council will be available, on our website at www.ci.anderson.ca.us, or obtained in person in the City Clerk's Office at City Hall 72 hours prior to the scheduled Public Hearing.

The City of Anderson is committed to providing quality services at a reasonable cost. The City of Anderson water and sewer rates still remain the lowest when compared to our neighboring cities. We continue to meet the strict State standards for water and environmental quality along with providing excellent customer service.

Sincerely,

Jeff Kiser
City Manager

PROTEST FORM FOR WATER AND SEWER SERVICE FEES

I certify that I am the legal owner of the property receiving City of Anderson sewer and /or water service, and/or am a customer of record. I wish to protest the proposed rate increases for the service(s) my property receives as indicated below:

_____My property receives City of Anderson water services or I am a tenant directly liable for the payment of water service fees, and I protest the proposed water rate increases.

_____My property receives City of Anderson sewer services, and I protest the proposed sewer rate increases.

Print Name

Signature

Property Address

Assessor's Parcel No.