

**ANDERSON CITY COUNCIL MINUTES**

**Regular Meeting  
February 3, 2015**

**WORKSHOP - 5:30 P.M.**

**WORKSHOP - INTERVIEW PLANNING COMMISSIONER CANDIDATES**

The City Council convened a Workshop to interview Planning Commission applicants at 5:31 p.m. with all members present. Two candidates submitted applications during the recruitment period that ended February 2, 2015. One applicant was disqualified due to a prior commitment on another Board. The Council interviewed the second Planning Commission applicant Keith Webster. At the conclusion of the interview process the Council directed staff to place the appointment of a Planning Commissioner on the February 17, 2015 agenda.

The Workshop concluded at 5:50 p.m.

**REGULAR SESSION**

The regular session was called to order at 6:00 p.m.

**ROLL CALL**

Councilmembers present: Councilmember Cornick  
Councilmember Baugh  
Councilmember Yarbrough  
Councilmember Browning  
Mayor Hunt

Councilmembers absent: None.

Also present: City Manager Jeff Kiser, City Attorney Ann Siprelle, Assistant City Manager Liz Cottrell, Development Services Director Kristen Maze, City Engineer David Durette, Sergeant Bryan Van Dyke, and City Clerk Juanita Barnett.

**INVOCATION**

Pastor Perry Peterson, Crossroads Bible Fellowship, gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Hunt led the Pledge of Allegiance.

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Janie Ryan addressed the Council concerning her desire to operate a carhop hamburger restaurant at the old TJ's Drive Inn location, stating there seems to be a zoning issue now that could prevent her from being able to use the property in the same way it has been used since the 1950's, and requested the Council's help to continue the same use as was previously approved for that location.

Jeff Nelson, representing the Blue Knights, an international group of retired Police Officers serving communities in twenty-five countries, donated funds to the Anderson Police Department to be used for their new K-9 in memory of three of their members; Los Angeles County Sheriff Melinda Hern, CHP Officer Jack Polen and Police Officer Pat Duval.

**CONSENT AGENDA**

Councilmember Yarbrough requested Item 6.10 - Anderson's Annual April Clean-up Week from the Consent Agenda.

By motion made, seconded (Comnick/Baugh), and carried by a 5-0 vote, the Council took the following actions:

Approved the minutes of the regular meeting of regular meeting of January 20, 2015 and the special meeting of January 20, 2015.

Received and filed warrant 132702 to 132769 in the amount of \$294,440.56; warrant 132770 to 132842 in the amount of \$45,320.70; an ACH in the amount of \$1,190.13; and an ACH in the amount of \$33,511.57.

Waived reading, except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code Section 36934.

Adopted Resolution No. 15-05 authorizing the submission of a grant application to the United States Department of Agriculture (USDA) for a Community Facilities Grant (CFG) for an amount equal to 55% of the cost to purchase and outfit a specialized (k-9) police vehicle; authorizing the Finance Director to appropriate local matching funds equal to 45% of the amount awarded to the City of Anderson from the General Fund; and authorizing the City Manager to act as signatory on all matters concerning the grant application.

**Vote:** AYES: Councilmembers Comnick, Baugh, Browning, Yarbrough, and Mayor Hunt.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

**ANDERSON'S ANNUAL APRIL CLEAN-UP WEEK; RESOLUTION NO. 15-06**

City Engineer David Durette gave a staff report and answered questions from the Council.

By motion made, seconded (Yarbrough/Browning), and carried by a 5-0 vote, the Council adopted Resolution No. 15-06 declaring April 20th through April 25th, 2015, as April Clean-up Week.

**Vote:** AYES: Councilmembers Yarbrough, Browning, Comnick, Baugh, and Mayor Hunt.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

**PUBLIC HEARINGS**

**ALL LEGAL NOTICES WERE GIVEN ACCORDING TO LAW.**

**PUBLIC HEARING – CLOSEOUT OF CDBG GRANT NO. 10-EDEF-7251**

City Clerk Juanita Barnett gave a staff report and answered questions from the Council.

This was the time set aside to receive citizen input on the final use of funds provided under Grant No. 10-EDEF-7251 and to review the final grantee performance report.

**6:22 p.m.:** **The Public Hearing was opened. No comments were received. The Public Hearing was closed.**

By motion made, seconded (Baugh/Yarbrough), and carried by a 5-0 vote, the Council directed staff to submit the required close out documents per the requirements for Grant No. 10-EDEF-7251.

**Vote:** AYES: Councilmembers Baugh, Yarbrough, Comnick, Browning, and Mayor Hunt.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

**REGULAR AGENDA**

**CITY ATTORNEY**

**UPDATE TRAVEL AND EXPENSE REIMBURSEMENT POLICY; RESOLUTION NO. 15-07**

City Attorney Ann Siprelle gave a staff report.

By motion made, seconded (Comnick/Baugh), and carried by a 5-0 vote, the Council adopted Resolution No. 15-07 repealing Resolution No. 06-54 and the existing Business Travel and Reimbursement Policy and adopting an updated Travel and Expense Reimbursement Policy.

**Vote:** AYES: Councilmembers Comnick, Baugh, Browning, Yarbrough, and Mayor Hunt.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

**CITY MANAGER**

**PROPOSED TAX SHARING AGREEMENT WITH THE ANDERSON FIRE PROTECTION DISTRICT FOR FIRE PROTECTION SERVICES FOR THE PROPOSED 385 ACRES FOR ANNEXATION TO THE CITY OF ANDERSON CITY LIMITS; RESOLUTION NO. 15-08**

City Manager Jeff Kiser gave a staff report and answered questions from the Council.

By motion made, seconded (Browning/Yarbrough), and carried by a 5-0 vote, the Council adopted Resolution No. 15-08 approving the tax exchange agreement with the Anderson Fire Protection District.

**Vote:** AYES: Councilmembers Browning, Yarbrough, Comnick, Baugh, and Mayor Hunt.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

**ESTABLISHING A PER DIEM POLICY; RESOLUTION NO. 15-09**

City Manager Jeff Kiser gave a staff report.

By motion made, seconded (Baugh/Comnick), and carried by a 5-0 vote, the Council adopted Resolution No. 15-09 establishing a Per Diem Policy in compliance with Federal Regulations.

**Vote:** AYES: Councilmembers Baugh, Comnick, Browning, Yarbrough, and Mayor Hunt.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

**APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR THE MOSQUITO SUMMER SERENADE CONCERT SOUND AND LIGHTING**

City Manager Jeff Kiser gave a staff report and answered questions from the Council.

By motion made, seconded (Comnick/Yarbrough), and carried by a 5-0 vote, the Council approved a professional services agreement with Netsound in the amount of \$12,000 per year for the 2015, 2016, and 2017 Mosquito Summer Serenade Concert seasons and authorized the City Manager, or his designee, to execute the agreements and any amendments thereto on behalf of the City.

**Vote:** AYES: Councilmembers Comnick, Yarbrough, Browning, Baugh, and Mayor Hunt.  
 NOES: None.  
 ABSTAIN: None.  
 ABSENT: None.

**CITY CLERK**

**FAMILY AND MEDICAL LEAVE POLICY; RESOLUTION NO. 15-10**

City Clerk Juanita Barnett gave a staff report and, together with City Manager Jeff Kiser, answered questions from the Council.

By motion made, seconded (Yarbrough/Browning), and carried by a 5-0 vote, the Council adopted Resolution No. 15-10 establishing a Family and Medical Leave Policy and incorporating the policy into the Personnel Rules.

**Vote:** AYES: Councilmembers Yarbrough, Browning, Comnick, Baugh, and Mayor Hunt.  
 NOES: None.  
 ABSTAIN: None.  
 ABSENT: None.

**SUCCESSOR AGENCY** – None.

*(The City Council as the Successor Agency, conducts business related to the now dissolved Anderson Redevelopment Agency.)*

**STAFF REPORTS**

City Clerk Juanita Barnett gave a staff report announcing a training session scheduled for 3:30 p.m. on Tuesday, February 17, 2015, covering Rosenberg's Rules of Order, the Brown Act and a conflict of interest refresher. The City Council, Planning Commission, Parks & Recreation Commission, and the Anderson Fire Board are all invited to attend.

**COUNCIL REPORTS/COMMENTS**

Councilmembers used this time to report on meetings and activities they participated in and to announce upcoming events.

**CLOSED SESSION**

**Public Comment on Closed Session Item(s):** - None.

**7:01 p.m.:** **The City Council convened to Closed Session to discuss the following:**

**CONFERENCE WITH LABOR NEGOTIATORS**

(Pursuant to Gov't. Code Section 54957.6)

Agency Negotiators: Assistant City Manager Liz Cottrell and  
 Rick Haeg, Nickolaus and Haeg, LLC  
 A. Teamsters Local 137  
 B. Anderson Police Officers Association

C. Management and Confidential Employees

**CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

(Pursuant to Gov't. Code Sec. 54956.9(d)(1))

Name of Case: *Barbara A. Peck v. City of Anderson, et al.*, Shasta County Superior Court Case No. 181009.

**CONFERENCE WITH LEGAL COUNSEL - WORKERS COMPENSATION CLAIM**

(Pursuant to Govt. Code Section 54956.95)

Claim No. NCWA-555825

Claimant: Dale Webb

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

[Pursuant to Govt. Code Section 54957]

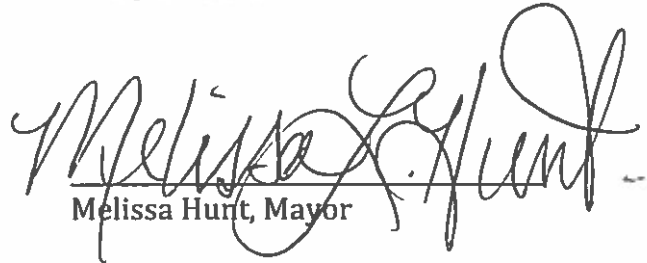
Title: City Manager

**9:38 p.m.: The City Council reconvened to Open Session.**


**CLOSED SESSION ANNOUNCEMENT:** Mayor Hunt announced Council sat in Closed Session to discuss labor negotiations, existing litigation, a Workers Compensation Claim with direction given to staff and to conduct the City Manager's annual employee evaluation with no reportable actions taken.

**ADJOURNMENT**

**9:39 p.m.: The City Council adjourned to February 17, 2015.**

  
Melissa Hunt, Mayor

ATTEST:

  
Juanita Barnett, City Clerk