

# Planning Permit Application

**Development Services Department** ~1887 Howard Street,  
Anderson CA. ~(530) 378-6636 FAX (530) 378-6666

Permit No. \_\_\_\_\_

**PLANNING DEPARTMENT**

Date Received \_\_\_\_\_

Date Application is Complete \_\_\_\_\_

**PARTIES**

**MAILING ADDRESS**

**DAY PHONE**

Applicant \_\_\_\_\_

\_\_\_\_\_

(W) \_\_\_\_\_

(H) \_\_\_\_\_

Cell \_\_\_\_\_

Representative \_\_\_\_\_

\_\_\_\_\_

(W) \_\_\_\_\_

(H) \_\_\_\_\_

Cell \_\_\_\_\_

Property Owner \_\_\_\_\_

\_\_\_\_\_

(W) \_\_\_\_\_

(H) \_\_\_\_\_

Cell \_\_\_\_\_

PROJECT ADDRESS (or location) \_\_\_\_\_

ACREAGE (or sq. ft) \_\_\_\_\_

AP NUMBER(s) \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EXISTING LAND USE \_\_\_\_\_

ADJACENT LAND USE: North \_\_\_\_\_ East \_\_\_\_\_

South \_\_\_\_\_ West \_\_\_\_\_

EXISTING STRUCTURES (including height dimensions) \_\_\_\_\_

DESCRIPTION OF PROPOSED PROJECT AND STRUCTURES \_\_\_\_\_

APPLICANT/REPRESENTATIVE: I have reviewed this Application and attached material. The information is accurate.

PROPERTY OWNER: I have read this application and Consent to its filing.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

By signing this application, the applicant/property owner agrees to defend, indemnify, and hold the City of Anderson harmless from any claim, action, or proceeding brought to attack, set aside, void or annul the City's approval of this application, and any Environmental Review associated with the proposed project, as more fully described in Chapter 1.18.010-013 of the Anderson Municipal Code (AMC).

**FOR COMPLETION BY PLANNING STAFF**

( ) Conditional Use Permit ( ) Parcel Map ( ) GP Amendment ( ) Rezoning ( ) Administrative Use Permit  
( ) Tentative Sub. Map ( ) PLA ( ) Variance CEQA Exempt ( ) Yes or ED No. \_\_\_\_\_

**FEES:** Planning \$ \_\_\_\_\_ Environmental \$ \_\_\_\_\_ Check No. \_\_\_\_\_ Reviewed by: \_\_\_\_\_

## ENVIRONMENTAL REVIEW PROCEDURES CITY OF ANDERSON

Development Services Department  
1887 Howard Street  
Anderson, CA 96007  
(530) 378-6636 Fax (530) 378-6666

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The California Environmental Quality Act (CEQA) requires an assessment of environmental impact for all projects requiring a permit or other discretionary approval from the City of Anderson. The Development Services Department is responsible for making initial environmental determinations and recommending appropriate environmental findings to the decision-making body for adoption.

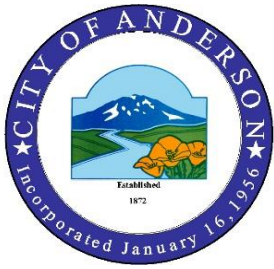
### HOW THE PROCESS WORKS

Following your completion and submission of the attached Environmental Determination Form, the Development Services Department will review the information and, if necessary, complete a CEQA Initial Study. After reviewing all pertinent information, a determination will be made resulting in the issuance of one of the following:

1. Exemption - This means your project meets the criteria for exemption from the requirements of CEQA as a categorical or statutory exemption and no additional environmental review is required.
2. Negative Declaration - This means your project will not result in any significant effects on the environment. If conditions (mitigation measures) are applied to the project that can reduce effects to a level of non-significance, the document is called a Mitigated Negative Declaration.
3. Environmental Impact Report: This means your project may have a significant effect on the environment and additional information is necessary to determine the extent of the effects and appropriate mitigation measures. If an EIR is to be prepared, it must be prepared by a third party consultant selected through the established consultant selection process. All costs for EIR preparation are paid by the Applicant and the work is directed by the City. An information sheet describing this process and a current consultant list are available upon request.

Please complete the attached Environmental Determination form as accurately and completely as possible, being careful to leave no questions blank. Incomplete or inaccurate information often results in unnecessary delays in processing your application.

If you need assistance or if you have any questions, please contact the City of Anderson Development Services Department at (530) 378-6636.



# Environmental Determination Form

Development Services Department - 1887 Howard Street,  
Anderson, CA 96007 (530) 378-6636 FAX (530) 378-6666

ED No. \_\_\_\_\_

## PLANNING DEPARTMENT

Date Received \_\_\_\_\_

Date Application is Complete \_\_\_\_\_

This is to be completed by the Applicant or Representative. Please answer all questions as accurately and completely as possible to avoid possible delays in processing, using attached sheets as necessary. *Please do not leave any questions blank.*

### I. GENERAL INFORMATION

1. Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

2. Address of Project: \_\_\_\_\_

Assessor's Parcel No: \_\_\_\_\_ Zoning: \_\_\_\_\_

3. List any other related permits or other public approvals required for this project, including those required by the City, State and Federal agencies:

\_\_\_\_\_  
\_\_\_\_\_

### II. PROJECT DESCRIPTION

1. Project Title: \_\_\_\_\_

2. Describe the proposed project in as much detail as possible, including lot size, building size, description of operation and important characteristics of the project. *(Use additional sheets if necessary).*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**III. ENVIRONMENTAL SETTING** (Use one copy of the tentative map or site plan to plot any necessary information. Use attached sheets as necessary).

1. Attach a copy of the appropriate United States Geological Survey (USGS) topographic map, and indicate the location of the proposed project.
2. Attach photographs of the site, if possible.
3. Describe the existing use(s) on the project site (including the type and number of any structures, roads, etc.):

Land Use: \_\_\_\_\_  
 Intensity of Use: \_\_\_\_\_  
 Scale: \_\_\_\_\_  
 Major Natural Features: \_\_\_\_\_  
 Major Man-made Features: \_\_\_\_\_  
 Cultural, Historic or Scenic Features: \_\_\_\_\_  
 \_\_\_\_\_

4. Describe the existing land use on adjacent properties. Also note any major natural or man-made features (i.e., highways, stream channels, etc.):

Structures: \_\_\_\_\_  
 Roads: \_\_\_\_\_  
 Other: \_\_\_\_\_

5. Describe the existing topography on-site (i.e., landforms, slopes, etc.). Any data on soils and geology would also be helpful.

Slopes: \_\_\_\_\_  
 Landforms: \_\_\_\_\_  
 Other: \_\_\_\_\_

6. Describe existing drainage courses or eroded areas on or near the project site (i.e., rivers, creeks, drainage ditches):

List any bodies of water on site: \_\_\_\_\_  
 Drainage pattern: \_\_\_\_\_  
 Other drainage or erosion information: \_\_\_\_\_

7. Describe the existing vegetation on the site and the percentage of the site it covers (use additional sheets if necessary):

Vegetation Type	Percent Site Coverage
_____	_____
_____	_____
_____	_____
_____	_____

8. Describe the existing wildlife on-site, or expected to be on site:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Are there any items of cultural, historical or archaeological interest on the property?

No

Yes, specify:

\_\_\_\_\_

\_\_\_\_\_

10. Describe any site alterations which would result from the proposed project:

Location of grading: \_\_\_\_\_

Amount of grading: \_\_\_\_\_

Amount of cut & fill: \_\_\_\_\_

Volume of vegetation removal: \_\_\_\_\_

Alterations to drainage pattern: \_\_\_\_\_

Structures to be removed or relocated: \_\_\_\_\_

Other alterations: \_\_\_\_\_

11. Please list below and include a copy of all studies (traffic, soils, geology, marketing, etc.) prepared for this project or project site.

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_

**IV. SERVICES**

1. Indicate how the following services will be provided for your project and the availability of service:

	<u>Provider</u>	<u>Currently Available</u>
a. Electricity	_____	_____
b. Natural Gas	_____	_____
c. Water Supply	_____	_____
d. Sewage Disposal	_____	_____
e. Solid Waste Disposal	_____	_____

2. If an extension of service lines is necessary, indicate which service(s) and the distance of the extension(s): \_\_\_\_\_  
\_\_\_\_\_

**V. INDUSTRIAL, COMMERCIAL AND INSTITUTIONAL PROJECTS**

1. Total number of employees expected and the number of employees on the largest shift:

Total number \_\_\_\_\_ Largest shift \_\_\_\_\_

2. List the major types of equipment and/or machines to be used: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Number of on-site parking spaces proposed: \_\_\_\_\_

4. Types of materials, chemicals and/or products to be processed, packaged or stored:

Raw materials \_\_\_\_\_

Chemicals \_\_\_\_\_

Packaging materials \_\_\_\_\_

Products \_\_\_\_\_

Storage \_\_\_\_\_

5. Describe any hazardous substances to be used on the project site:

\_\_\_\_\_  
\_\_\_\_\_

6. Describe the type and amount of emissions of toxic or hazardous air pollutants or odors:

Emissions expected: \_\_\_\_\_

Odors expected: \_\_\_\_\_

Any type of air pollutant expected: \_\_\_\_\_

\_\_\_\_\_

7. Will the project change the ambient noise levels or vibration levels for adjacent properties?

Noise:  No

Yes, specify

\_\_\_\_\_

Vibrations:  No

Yes, specify

\_\_\_\_\_

**CERTIFICATION: I certify that the information provided herein is true and correct to the best of my knowledge and belief.**

\_\_\_\_\_  
Signature of Applicant or Authorized Representative

\_\_\_\_\_  
Date

<b>MASTER APPLICATION FORM</b> <b>GENERAL INFORMATION</b>
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**When an application for any proposal is left for filing, the mere act of leaving the application does not mean the application has been accepted for filing. You will be notified within thirty (30) days in writing whether the application has been accepted for filing and the tentative date for a public hearing. This is not a local requirement, but a State requirement found in Chapter 1200 of the Government Code.**

**WHEN SUBMITTING YOUR APPLICATION:** Attach drawings of site, showing existing buildings, property lines with dimensions, easements, driveways, off-street parking, access road, north arrow, fire exits, setbacks and surrounding properties.

TYPE OF PERMIT	FEE
<b>USE PERMIT</b> Include in Description the number of employees and hours of operation.	Major - \$400 Minor - \$ 75
<b>ZONING ORDINANCE VARIANCE</b> Include in Description the proposed lot size and dimensions.	\$150
<b>REZONING</b> Include in Description the current zoning and proposed zoning.	\$500
<b>GENERAL PLAN AMENDMENT</b>	\$750
<b>NEGATIVE DECLARATION</b>	\$100*
<b>ENVIRONMENTAL IMPACT REVIEW</b>	DFW Cost
<b>DESIGN REVIEW</b>	\$ 25
<b>SIGN PERMIT</b>	\$ 7

\*California law requires the payment of fees to the California Department of Fish and Wildlife upon submitting a Notice of Determination to the Shasta County Clerk. The fees are above and beyond other costs associated with CEQA compliance and are the responsibility of the applicant: Negative Declaration \$1250, Environmental Impact Report \$850.