



## **EMPLOYMENT OPPORTUNITY**

### **WASTEWATER TREATMENT PLANT OPERATOR**

**Salary Range: \$19.60 - \$26.26/Hour**

**Closing Date: Apply Immediately  
Open Until Filled**

**Electronic and faxed applications not accepted.**

#### **DEFINITION**

Under Supervision, to assist in operating and maintaining the City's wastewater treatment plant, related facilities and collection system; and to do related work as required.

#### **EXAMPLES OF DUTIES**

Assists in cleaning, operating, and maintaining plant and collection system equipment such as pumps, comminutor basin, secondary system, tertiary system, and other auxiliary machinery on an assigned shift which may on occasion include nights, weekends and holidays; performs routine building, grounds, and equipment maintenance work, including painting; assists in performing mechanical and electrical repairs, flow control, wastewater processing, sludge handling, scum pumping and operation of filters and effluent controls; monitors gauges, meters, control panels, and online chlorine analyzer as directed; reports variations in readings to superior for determination of process requirements and adjustments; assists in the manual or remote control operation of valves, gates, and weirs; as directed, starts and locks out pumps, motors, engines, and generators to control and adjust flow and treatment process; records meter readings, gauge readings, and equipment status in plant operations log, as required; collects samples and performs limited routine laboratory tests and analyses; assists in handling of Acutely Hazardous Material (AHM) including connection/disconnection of one ton cylinders of chlorine and sulfur dioxide to the chlorination/dechlorination system; assists in after hours calls in emergencies; stands weekend/holiday duty when necessary; conducts plant tours; works in the collection system operations and maintenance to maintain a working knowledge of the system and procedures and may be called upon to ensure personnel coverage and emergency response for the collections system.

Stand-By - Wastewater treatment employees holding the classifications of Wastewater Treatment Plant Supervisor, Wastewater Treatment Plant Operator III, and Wastewater Treatment Plant Operator shall be available on stand-by for emergency call-outs on a rotating weekly basis.

#### **DESIRABLE QUALIFICATIONS**

Training and Experience - Any combination equivalent to graduation from high school supplemented by courses in wastewater treatment prescribed by the State Water Resources Control Board and one year of experience in the operation of an activated sludge secondary wastewater treatment plant.

Knowledge and Abilities – Knowledge of the basic principles and methods of wastewater treatment; knowledge of the procedures involved in operating and maintaining sludge stabilization ponds and secondary treatment; ability to understand and follow oral and written instructions; ability to do basic maintenance and repair of plant equipment; ability to make routine laboratory tests and analyses; ability to keep simple records and make reports; ability to meet established standards with respect to vision, hearing, and speech and other physical requirements; ability to establish and maintain effective relationships with others; ability to use full face respirator when required; ability to work in a safe manner.

### **SPECIAL REQUIREMENT**

Possession of a valid Wastewater Treatment Plant Operator Grade I Certificate or higher issued by the California State Water Resources Control Board.

### **HOW TO APPLY**

**A City application form is required. A Resume may be submitted but will not be accepted in lieu of an application.** Application forms may be obtained from the City of Anderson, Personnel Department, 1887 Howard Street, 3<sup>rd</sup> Floor, Anderson, CA 96007. (530) 378-6646, or one may be downloaded from our website at [www.ci.anderson.ca.us](http://www.ci.anderson.ca.us).

### **SELECTION PROCESS**

On receipt of completed applications, each candidate's education and experience qualifications will be evaluated; the selection process may consist of a qualifications appraisal, a written examination, and an oral evaluation, or any combination of the above appropriate to the number of applications received. The scores resulting from the testing process will determine placement on an eligible list from which appointment(s) will be made.

Incomplete applications may not be processed. Meeting the announced requirements does not guarantee selection into the examination process. Applications will be reviewed by subject matter experts and those applicants found best qualified may be tested.

### **EMPLOYMENT BENEFITS**

Vacation:	10 days per year; 15 days after 5 years; 20 days after 10 years.
Holidays:	14 paid.
Sick Leave:	Earned at a rate of 1 day per month.
Retirement:	PERS - Provides 2% @ age 55 for classic employees and 2% @ age 62 for PEPPRA employees (those entering CalPERS after January 1, 2013), Supplemental to Social Security; credited sick leave. Highest 36 months. Employee pays member share.
Insurance:	Group insurance plans for employees/dependents includes life insurance, medical, dental, vision, and disability. City pays 93.3% of monthly premium plus (effective 1/1/15) ½ of future rate increases. Section 125 (Cafeteria) Plan available.

## **SPECIALTY PAY AVAILABLE**

Certificate Pay - Possessing and maintaining recognized qualifying certificates, at least one level in excess of the minimum that may be required for the job they currently hold shall have their pay rate increased by 5%.

Stand-By Pay – Compensation of \$180.00 is paid for each week of stand-by served in addition to overtime pay for call-outs when required to respond to wastewater collection or treatment emergencies.

**The City of Anderson is an equal employment opportunity employer and does not discriminate with regard to race, age, color, sex, religion, national origin or disability. The City of Anderson will make reasonable accommodations upon request to applicants with disabilities.**