



## ADDENDUM NUMBER 2

To

CITY OF ANDERSON RFQ 2021-2025

TO ALL PROSPECTIVE PROPOSERS:

### Inquiries and Responses are as follows:

1. **Inquiry:** Page 3, 2<sup>nd</sup> paragraph, refers a couple of times to City of Shasta Lake. Is it safe to assume this should read “Anderson” instead? There are a couple references to Shasta Lake elsewhere in the document. Please confirm that they should all refer to Anderson instead of Shasta Lake, or if there in fact should be some specific references to Shasta Lake.

**Response:** All references should read “Anderson”.

2. **Inquiry:** Page 7, in the SOQ Submittal Requirement section, for the Cover Page, it reads “The cover shall identify the document as a SOQ for City of Anderson, Statement of Qualifications for Professional Services 2020-2023”. It appears through the rest of the RFQ that this is intended to extend from 2021 to 2025. Can you clarify the duration to be used on the cover sheet?

**Response:** All duration references should be “2021-2025”.

3. **Inquiry:** Can you clarify whether you are looking for consultants to include subconsultants to perform various types of work outside of their expertise? (i.e., architecture or materials testing). It appears that the RFQ is meant to create a list of qualified consultants based on the consultants’ expertise/experience only. However, the evaluation criteria states “Relevant experience, specific qualifications, and technical expertise of the firm and sub-consultants.” Which leads me to think maybe you are looking for us to include subconsultants where applicable?

**Response:** Subconsultants are not requested in the SOQ. To demonstrate the breadth of experience and capabilities, the proposer may want to provide brief information about subconsultants that supported project information included in Section 3 of the SOQ. Additionally, the proposer may want to provide brief information related to potential subconsultants that the proposer would use to support the City.

4. **Inquiry:** The evaluation criteria seems to refer to an actual RFP for a specific project. Can you confirm that the evaluation criteria are really only to be used when needed for a specific project,

and that the purpose of this initial SOQ is to be put on the City's list of qualified consultants, and ranked accordingly (by qualifications, related experience, etc.)?

**Response:** You are correct. Applicable criteria will be used for establishing the "approved" consultants list. The full range of criteria will then be used for individual "projects". Specifically, rating criteria 4 & 5 will not be used to establish the "approved" consultant list.

5. **Inquiry:** How many consultants do you anticipate the City of Anderson will be selecting for these services?

**Response:** Over the life of the on-call term, we will probably end up using at least a dozen different consultants from the various lists.

6. **Inquiry:** Is the City looking for a full consultant team with subconsultants to cover all of the services listed in the RFQ?

**Response:** No. We are very happy with firms that provide nearly all activities, as well as small firms that only provide one activity area.



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Development